

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, January 16, 2014 at 6:30 pm

In Attendance:

RuthAnne Haley, *Chair*

Ken Piper, *Secretary*

Judith McManamy, Martha Palmer, and Julia Bassett Schwerin, *Trustees*

Jay Scherma, *Library Director*

David Sherman and Jessica Sullivan, *Town Councilors*

Absent:

Blaine Grimes and Lee Rutty, *Trustees*

Agenda:

1. Call to Order: 6:34 PM

2. Introduction of Dave Sherman as the liaison to the Board of Trustees

- Jessica introduced Dave Sherman to the Board of Trustees and gave an update on the New Building Committee for the TML.
- Molly MacAuslan was selected as Chair for this sub-committee.
- Jessica has asked to attend the next TML Foundation meeting to discuss fundraising.

3. Approval of Meeting Minutes

- A motion was made to accept the minutes of the December 17, 2013 meeting. The motion was unanimously **approved**.

4. Library Director's Report: December 2013

- Very successful month of programming especially with the gingerbread house activity.
- Staff is concerned with the drop in circulation. There seems to be a correlation with the no fines policy affecting renewals.
- Library is lacking adequate front-on display space and staff is working on finding opportunities to improve this. Will be adding a staff picks section.
- Worked with school media centers in promoting OneClick.
- Staff has begun discussing logistics of operations if the new building is approved.

5. Nomination of Officers for 2014

- RuthAnne and Julia nominated Ken as Chair.
- Ken and Martha nominated RuthAnne as Gallery Manager
- RuthAnne and Judy nominated Julia as Secretary.

6. Discussion of Chattanooga Library programming space article

7. 2013 Goals Update

- Ruth Anne is continuing to try to arrange a meeting with Briggs Advertising to discuss a Branding project for TML.
- Martha pointed out the urgency of TML having a "Brand"/ logo/slogan as soon as possible to help publicize the new library project.

- RE: Programming: Jay said that the Survey Monkey Subscriptions is current and “ready to go”

8. Discussion of 2014 meeting schedule

9. Confirmation of Meeting: The next TMLBoT meeting is scheduled for Thursday, February 27 at 6:30 PM in the Community Room of the TML.

10. Adjournment: 7:42 PM.

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.